

Preliminary Land Use Service (PLUS) Application Municipal Comprehensive Plans

Delaware State Planning Coordination

122 William Penn Street • Dover, DE 19901 • Phone: 302-739-3090 • Fax: 302-739-6958

Please complete this “PLUS application in its entirety. **All questions must be answered. If a question is unknown at this time or not applicable, please explain.** Unanswered questions on this form could lead to delays in scheduling your review. This form will enable the state staff to review the project before the scheduled meeting and to have beneficial information available for the applicant and/or developer at the time of review. If you need assistance or clarification, please call the State Planning Office at (302) 739-3090. Possible resources for completing the required information are as follows:

www.state.de.us/planning
www.dnrec.state.de.us/dnrec2000/
www.dnrec.state.de.us/DNRECeis/
datamil.delaware.gov
www.state.de.us/deptagri/

**Preliminary Land Use Service (PLUS) Application
Municipal Comprehensive Plans**

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Name of Municipality: The Town of Fenwick Island	
Address: 800 Coastal Hwy Fenwick Island DE 19944 Link to Plan: http://www.fenwickisland.org/complan.htm	Contact Person: Anthony Carson, Town Manager
	Phone Number: 302.539.3011
	Fax Number: 302.539.1305
	E-mail Address: acarson@fenwickisland.org ALT: agnesd@fenwickisland.org

Date of Most Recently Certified Comprehensive Plan: N/A New Plan

Information prepared by: Bluegreen Inc	
Address: 300 S Spring St #202 Aspen CO 81611	Contact Person: Sheri Sanzone
	Phone Number: 1.970.429.7499
	Fax Number: 1.970.429.9499
	E-mail Address: sheri@bluegreenaspen.com ALT: harding@bluegreenaspen.com

Maps Prepared by: Bluegreen Inc	
Address: 300 S Spring St #202 Aspen CO 81611	Contact Person: Bryan Harding
	Phone Number: 1.970.429.7499
	Fax Number: 1.970.429.9499
	E-mail Address: harding@bluegreenaspen.com

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General Plan Approval Process

- Step 1:** Draft prepared by local government.
- Step 2:** Planning Commission and/or Legislative Body approves draft plan to send to PLUS.
- Step 3:** PLUS meeting, application submitted by 1st business day of the month for that month's meeting.
- Step 4:** State comments submitted to local government within 20 business days of meeting.
- Step 5:** Local government replies to state comments in writing and submits revised plan (if necessary) to the Office of State Planning Coordination (O S P C) for review.
- Step 6:** OSPC requires 20 working days to reply to revised plan. State sends a letter accepting changes or noting discussion items or if no changes are necessary see step 7.
- Step 7:** Certification letter will be sent within 10 business days of final submission to OSPC.
- Step 8:** The local jurisdiction shall adopt the plan as final following certification. Plan is effective on the date of adoption.
- Step 9:** A copy of the final document and written notification of adoption is to be sent to OSPC.

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Comprehensive Plan / Amendment Checklist¹

Please check yes or no as to whether the following information has or has not been included in the comprehensive plan and indicate page numbers where information may be found.

Public Participation Section 1 and Section 2	Yes	No	Page # / Sections
Public Participation Summary and Results	X		1-4 through 1-5; 2-1 through 2-3

Population Data and Analysis Section 1; Section 3; Section 4	Yes	No	Page #
Past Population Trends	X		1-7; 3-1
Population Projections	X		1-7; 3-1; 3-2; 4-1 #1.2
Demographics	X		1-7; 3-2; 3-3; 4-1 #1.1
Position on Population Growth	X		3-4; 4-2 #1.3; 1.4; 1.5; 1.6

Housing Section 1; Section 3; Section 4	Yes	No	Page #
Housing Stock Inventory	X		1-7; 3-6; 3-7
Housing Pipeline	X		1-7; 3-6
Housing Needs Analysis	X		3-6; 4-2 #2.4
Position on Housing Growth	X		1-7; 3-8; 4-2 #2.2; 2.3
Affordable Housing Plan	X		3-9; 4-2 #2.5; 2.6

Annexation Section 1; Section 3; Section 4	Yes	No	Page #
Analysis of Surrounding Land Uses	X		1-7; 3-11; 4-3 #3.1; 4.4
Annexation Plan	X		1-7 through 1-8; 3-12

Redevelopment Potential Section 1; Section 2; Section 3; Section 4	Yes	No	Page #
Identification of Redevelopment Areas and Issues	X		1-8; 3-13
Redevelopment Strategy	X		2-5 through 2-7; 3-14; 4-3 #4.6; 4.7; 4.8; 4.9
Community Development Strategy	X		2-4 through 2-7; 4-3 #4.1; 4.2; 4.3

¹ Please go to the following website for detailed checklist information:
<http://www.state.de.us/planning/services/circuit.shtml>.

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Community Character Section 1; Section 2; Section 3; Section 4	Yes	No	Page #
History of the Town or City	X		1-2 through 1-3; 3-26
Physical Conditions	X		1-2; 1-10; 1-11; 3-26
Significant Natural Features	X		1-2; 3-32 through 3-35
Community Character	X		1-10 through 1-11; 3-32
Historic and Cultural Resources Plan	X		3-29; 4-2 #2.7; 4-3 #4.5
Community Design Plan	X		2-5 through 2-6; 3-28; 4-5 #6.3; 6.4
Environmental Protection Plan	X		3-25; 4-6 #7.1; 7.2; 7.3; 7.4

Land Use Plan Section 1; Section 3; Section 4	Yes	No	Page #
Existing Land Use	X		1-7; 3-10
Land Use Plan	X		1-7; 3-10; 4-3 #3.3

Critical Community Development and Infrastructure Issues Section 1; Section 2; Section 3; Section 4	Yes	No	Page #
Review of Community Conditions	X		1-7 through 1-10; 3-16
Inventory of Community Infrastructure	X		1-8 through 1-10; 3-16
Inventory and Analysis of Community Services	X		1-8 through 1-10; 3-16 through 3-19; 4-5 #5.9; 5.11
Water and Wastewater Plan	X		3-20
Transportation Plan	X		3-21; 4-4 #5.1; 5.2; 5.4
Community Development Plan	X		2-4 through 2-7
Community Facilities Plan	X		3-16; 4-5 #5.12

Intergovernmental Coordination Section 1 and Section 4	Yes	No	Page #
Description of Intergovernmental Relationships	X		4-8
Intergovernmental Coordination Strategy	X		4-8
Analysis and Comparison of Other Relevant Planning Documents	X		1-1; 4-8

Economic Conditions	Yes	No	Page #
Economic Base / Major Employers	X		3-30
Labor Market	X		3-2
Income and Poverty	X		3-3
Economic Development Plan		X	Does not apply



LEGEND

- | | | |
|---|--|--|
|  residential |  vacant |  commercial |
|  institutional |  parks and recreational |  municipal boundary |
| | |  commercial corridor overlay district |

NOTES:

1. Land uses -- Office of State Planning Coordination Orthophotography (2002) with field verification by Bluegreen (2006).
2. Orthophotography -- Office of State Planning Coordination (2002).
3. Parcels -- Sussex County Mapping and Addressing Department (2005).
4. Municipal Boundary -- Office of State Planning Coordination (2002).

Note: This map is for display and reference purposes only. Bluegreen is not responsible for the accuracy of the base information.



scale
0 100 200 400

26 June 2007
bluegreen

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future land use
fenwick island comprehensive plan
town of fenwick island | delaware

