



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF STATE PLANNING COORDINATION**

July 25, 2012

Mr. Merritt Burke IV
Town Manager
Town of Fenwick Island
800 Coastal Highway
Fenwick Island, DE 19944

RE: 2012-06-02; Fenwick Island Comprehensive Plan 5-Year Review

Dear Mr. Burke:

Thank you for meeting with State agency planners on June 27, 2012 to discuss the proposed changes to the Fenwick Island comprehensive plan

It is our understanding from the information received that the Town would like to do a 5-Year Review of the town's comprehensive land use plan. This review makes only minor changes to the document and does not changes any of the maps presented in land use plan. As part of this Review, the Town proposes the following changes be made to the plan:

A. 3.5 Infrastructure – Police

Statement: The Fenwick Island Police Department employs five full-time officers, 2 part time officers and a Chief of Police.

Corrected Statement: The Fenwick Island Police Department employs four full-time officers, 2 part time officers and a Chief of Police.

B. 3.5 Infrastructure – Educational Services

Statement: Professional training services... are available through the Delaware Technical and Community College at their Georgetown Campus...

Corrected Statement... Professional training services, undergraduate, graduate and other post secondary programs are available through Delaware Technical and Community College (DTCC), University of Delaware, Delaware State University and Wilmington University at the DTCC Georgetown campus located ...

C. 3.5 Infrastructure – Parks and Recreation

Statement: The Town’s park and pavilion are the focal point for a variety of Town activities and events including the holiday tree lighting, Memorial Day Ceremony, and a summer reading program for children. The park also features ...

Corrected Statement: The Town’s park and pavilion are focal points for a variety of Town activities and events; such as the Holiday Tree Lighting and Memorial Day ceremonies. The park also features a Butterfly Garden and a Summer Reading Program, both of which were developed in partnership with the Barefoot Gardens Club, a member of the Delaware Federation of Garden Clubs, Inc. Other park facilities include a shuffle board are, children’s playground equipment and a volleyball setup.

D. 3.6 Community Character – Built Environment, Beaches

Statement: Beaches are kept safe by the Fenwick Island Beach Patrol and the beaches are kept clean by both the Beach Patrol and the Town’s Department of Public Works.

Corrected Statement: The Fenwick Island Beach Patrol provides beach and water safety for visitors and residents during the summer months. The beaches are preserved through the cooperative efforts of several volunteer beach projects by local citizen groups, Fenwick Island Department of Public Works maintenance, daily checks by the Beach Patrol during summer seasons and general oversight by DNREC.

E. 3.6 Community Character – Vegetation

Statement: ... The Town’s “Tree Triage” program was started with the intention ...

Corrected Statement: The Town’s “Tree Triage” program was initiated by its Environmental Committee with the intention of increasing tree coverage, assisting with storm water runoff and protecting local aquifers.

F. All Sections – Identifying Completed Goals and Objectives

The Town will identify those implementations items at the end of the various sections as completed by a symbol, word or simple phrase.

Other Verbiage Suggestions

A. 3.1 Demographics and Population

Statement, 2nd paragraph: A report derived from the 2012 US Census shows a modest increase of 37 in total full-time residents.

Corrected Statement: A report derived from the 2010 Census shows and increase of 37 (10.8%) full-time residents.

B. 3.1 Demographics and Population, Summary

Statement, last sentence: However, we should be careful making board determinations as the previous data was flawed.

Corrected Statement: Either delete or change to avoid “we” statement: Board determinations (about what?) cannot be made since previous data may have been flawed.

C. 3.5 Infrastructure, Roadway Infrastructure, State Route 1

Statement, 2nd sentence: ...State Route 1 ... the State. It originates ...

Corrected Statement: This road / highway origin

Please note that additional changes to the plan, other than those mentioned in this letter, could result in additional comments from the State. Additionally, these comments reflect only issues that are the responsibility of the agencies represented at the meeting.

With that said, there are no regulatory changes needed to your plan at this time. This office however, did receive several recommendations from State agencies regarding possible changes to the plan. We have attached these recommendations so that you may consider as part of your planning efforts over the next 5-years.

Once you have reviewed these materials and both the Commission and Council have acted upon them in accordance with your Town’s charter and regulations, we ask that you forward a letter to this office with a copy of the approved changes for final review by this office.

Our office looks forward to working with the Town over the coming 5-year period and we encourage the town to contact this office for a Pre-update PLUS meeting before you begin your next update so that you may have all the relevant information available from State agencies as you update your plan in the future.

Thank you for the opportunity to review this project. If you have any questions, please contact me at 302-739-3090.

Sincerely,



Constance C. Holland, AICP
Director, Office of State Planning Coordination