

**Cabinet Committee on State Planning Issues
Haslett Armory, Room 219
May 15, 2012**

Meeting Summary

Committee Members Present

Andrew Lippstone, Office of the Governor, Chair
Connie Holland, Office of State Planning
Anas Ben Addi, Delaware State Housing Authority
Collin O'Mara, DNREC
Shailen Bhatt, DelDOT
Karen Field Rogers for Lillian Lowery, Department of Education
Terry Pepper for Lewis Schiliro, Department of Safety & Homeland Security
Brian Maxwell for Ann Visalli, Office of Management and Budget
Valarie Watson for Tom Cook, Finance

Also Present:

Karen Horton, DSHA	Liana Edmiston, ESRI
Herb Inden, OSPC	Andrea Godfrey, OMB
David Edgell, OSPC	John Laznik, CADSR/UD
Bryan Hall, OSPC	Megan Nehbas, Sussex County
Laura Simmons, OSPC	Hal Godwin, Sussex County
Dorothy Morris, OSPC	Rich Borrelli, DTI
Miriam Pomilio, OSPC	Marti Dobson, DelDOT
Kim Cloud, DTI	Karl Kalbacker, NCC
Lillian Wang, DGS	David Culver, NCC
Sandy Schenck, DGS	Mike Townshend, DNREC
Deborah Sullivan, DNREC	NV Ramen, DNREC
Miriam Pomilio, OSPC	Dave Wrazien, ESRI
Matthew Laick, DSHS	Tom Schwartzman, ESRI

The Cabinet Committee on State Planning Issues (CCSPI) met May 15, 2012 in room 219 of the Haslett Armory in Dover. The Committee met to discuss items set forth in the agenda.

The meeting was called to order at 2:05 by chairman, Andrew Lippstone, followed by a welcome and introductions

Approval of February 22, 2012 meeting minutes

A Motion was made by Shailen Bhatt and seconded by Terry Pepper to approve the [February 22, 2012](#) meeting minutes. Voting was unanimous and minutes from February 22, 2012 were approved as written.

New Castle County Comprehensive Plan Update

Dave Culver with the New Castle County Department of Land Use explained the comprehensive plan update for New Castle County has been completed and all requirements have been met for certification. Mr. Culver gave a presentation on the plan update process.

Secretary Bhatt asked how the county defined smart growth. Mr. Culver stated that they are using national standards for their Smart Growth initiatives.

Director Ben Addi asked for an update on the Workforce Housing. Mr. Culver explained that the reaction so far has been positive. The county continues to work on updates to their codes to meet the demand of smaller housing.

Secretary O'Mara asked if open space zoning would be available for properties owned by the Conservation District and other such entities. Mr. Culver stated that it would eventually be available to all permanent open space.

After the presentation, Director Holland noted that the certification issues noted in the original PLUS response letter have been addressed. In addition, she stated that the County has met all requirements in Del Code and that the updated plan is in-line with the *Strategies for State Policies and Spending*. The Office of State Planning recommends certification of this plan.

A motion was made by Shailen Bhatt, seconded by Anas Ben Addi, and unanimously approved by the members present to forward the plan to the Governor with a recommendation for certification.

GIS Discovery Workshop report and recommendations

Dave Wrazien of ESRI gave a presentation regarding the recent workshops held with the State agencies to determine the next steps for GIS Coordination. (see attached presentation)

Mr. Wrazien noted that as a result of the workshops, it was determined that most of the agencies have the same issues regarding GIS coordination and ESRI has developed a plan forward. After the presentation, Tom Schwartzman of ESRI gave a brief presentation on the geospatial platform which is proposed to help coordinate GIS in Delaware.

It was agreed by the CCSPI members to continue to move forward with the review of a GIS Coordination plan. ESRI should have the final report to Connie Holland by the first week of June and Ms. Holland will coordinate a meeting with senior staff from DELDOT, DNREC, DHSS, DSHS, DTI, and OSPC to determine how to move forward with the recommendations.

A motion was made by Terry Pepper, seconded by Valarie Watson and unanimously approved to adjourn the meeting at 2:45 pm.

The next meeting of the Cabinet Committee on State Planning Issues is set for Tuesday, August 21, 2012 at 2:00 in room 219 of the Haslet Armory in Dover.