

**Cabinet Committee on State Planning Issues  
Haslett Armory, Room 219  
September 28, 2010**

**Meeting Summary**

Committee Members Present

Cleon Cauley, Governor's Office  
Connie Holland, Office of State Planning  
Anas Ben Addi, Delaware State Housing Authority  
Ed Kee, Department of Agriculture  
Carolann Wicks, DelDOT  
Terry Pepper for Lewis Schiliro, Department of Safety & Homeland Security  
Collin O'Mara, DNREC  
John Marinucci for Lillian Lowery, Department of Education  
Marykate McLaughlin for Rita Landgraf, DHSS  
Jeff Stone for Alan Levin, Delaware Economic Development Office  
Leighann Hinkle for Ann Visalli, Office of Management and Budget

Also Present:

Ralph Reeb, DelDOT	Lee Ann Walling, DNREC
Karen Horton, DSHA	Kevin Coyle, DNREC
Herb Inden, OSPC	Mark Davis, DDA
David Edgell, OSPC	Martin Wollaston, UD/IPA
Bryan Hall, OSPC	Ed O'Donnell, UD/IPA
Mike Mahaffie, OSPC	Renee Dixon, OMB
Dorothy Morris, OSPC	

The Cabinet Committee on State Planning Issues (CCSPI) met September 28, 2010 in room 219 of the Haslett Armory in Dover. The Committee met to discuss items set forth in the agenda.

Cleon Cauley called the meeting to order at 2:15 pm. Cleon welcomed everyone to the meeting.

**Recommendation of Strategies for State Policies and Spending document**

Connie and Cleon went over the draft *Strategies for State Policies and Spending* document. Cleon explained the plan is to approve the draft document for movement to the Governor with the understanding that there may be a few tweaks. Cleon requested that any last changes are to be sent to Cleon by this Thursday. Then the document will be sent to Governor Markell and his policy group for review and hopefully adoption on Friday.

Secretary Wicks thanked Connie and her staff for all the hard work on the document stating the information was a comfortable read.

Cleon echoed Secretary Wicks thanking everyone as it was a huge intensive labor.

Secretary Kee made a motion, and Secretary Wicks seconded, to recommend the draft *Strategies for State Policies and Spending* document be sent to Governor Markell for adoption. The motion passed unanimously of all members present at the meeting.

### **Land Use Agenda & Intergovernmental Coordination**

Connie expressed her thanks to all agencies for meeting with the Governor and explained that the next step is Master Planning. Connie stated that she has met with towns regarding master planning such as the City of Dover and Milford.

Director Ben Addi stated that he is on board citing the mixed use housing element.

Jeff Stone stated that the Pattern Book would show good quality examples.

Ralph Reeb commented that DelDOT is working on a Community Viz project.

Cleon stated that it is important to look at the land use policy, think about your individual agencies and compare how the two can align. Mentioning the land use policy agendas in your agency agendas reflects intergovernmental coordination. If the language does not match, let's discuss so everyone is inline.

This group will not meet again before the October 5 deadline to the Governor.

It is realized that everyone is working under short time constraints but we hope you can incorporate this into your agendas.

Cleon suggested looking at last year's agenda and re-evaluate if necessary.

### **School Site/Construction Discussion**

Secretary O'Mara began a discussion on school site/construction and coordination of comments regarding environmental issues.

Cleon stated this topic is a public forum and research needs to be conducted to morph that into executive sessions.

Cleon asked that if anyone had any items for a future Cabinet Committee on State Planning Issues meeting, to please let him know.

The meeting was adjourned at 3:20 pm.