

D R A F T
Meeting Minutes

Delaware Spatial Data I-Team
1:00 p.m., August 15, 2006
Haslet Armory
Conference Room 219
122 William Penn Street
Dover, DE

Present:

Connie Holland, State Planning
Mike Mahaffie, State Planning
Renee Dixon, State Planning
Bert Scoglietti, OMB
Deborah Sullivan, DNREC
Frank Piorko, DNREC
David Twing, DNREC
Sandy Schenck, DGS
John Talley, DGS
Tom Steele, DSHS
Elizabeth Olsen, DSHS
Mark Whitlock, DTI
Kim Cloud, DTI
Matt Laick, DelDOT
Marti Dobson, DelDOT
Roger Barlow, USGS
Tim Westbrook, NCC
Jim Weldin, DLLG

Welcome and Introductions

Connie Holland began the meeting at approximately 1:05 p.m., with introductions around the table.

Approve Minutes of May 5, 2005 Meeting

A motion was made by Matt Laick, seconded by Tom Steele, and unanimously approved by all members present, to accept the minutes of the May 9, 2005 meeting.

2007 Orthophotography

Mike Mahaffie gave an update on the 2007 Orthophotography project. He reported that there had been a window of opportunity to complete an update under the existing Professional Agreement with EarthData, but that that window of opportunity will close before a 2007 update can be completed. Under state purchasing rules, he noted, it is clear that the project must be put out for bids via a Request for Proposals. All members present were asked to take a look at the draft scope of work distributed before the meeting and to consider adding a project to collect elevation data for New Castle and Kent counties.

Dick Sacher, who was unable to attend this meeting, sent his comments to Mike. Those comments consisted of keeping the availability described as *public domain*, proposing a *sliding scale* and substituting *complete* instead of full in the second sentence of the first paragraph of the scope.

Discussions were held around the table concerning these comments as well as others. Debbie commented that an exact map scale and a minimum mapping unit should be specified.

A discussion was held concerning the section outlining deliverables. A comment was made that the paragraphs specifically spell out what will be delivered. Mike noted that the wording will be changed to reflect bids with separate pricing in the first sentence of the first paragraph.

John Talley noted that specifications ensure that what we get what we want and that nothing can be held back for more money. Mike Mahaffie noted that he believes there is language to cover that.

John Talley reported that he has observed a lot of interest throughout the state in LiDAR. Cost estimates for Kent and New Castle counties are \$740 thousand for 3 meter and \$900 thousand for 2 meter post spacing.

It was noted that funding assistance is crucial from other state agencies and that it will be important to demonstrate to each cabinet how this data would be helpful in their specific agencies.

Frank Piorko noted that high-resolution elevation added will enhance many activities by state agencies and in the private sector. A suggestion was made to contact private developers to judge their interest.

It was agreed around the table that land use touches every department.

Tom Steele advised that the Department of Safety and Homeland Security is extremely interested in this data. Homeland Security is not solely focused on terrorism. There is a possibility that hurricanes could sweep through the state and wipe out structures.

Connie Holland stressed that it is tremendously important to gather and share up to date and accurate data.

Jim Weldin mentioned that through the League of Local Governments he has proposed a database that is a mapping tool of the entire state for emergency first responders.

Mike reminded the group that his main concern is getting the RFP through this winter and in order to do that numbers are needed. The draft scope meets the needs on

elevation. The RFP will cover request for aerial imagery, land use / land cover, and elevation. Language will be added about bidding for one section.

Tom Steele asked if an RFI was considered. Mike answered that it was but feels that an RFP is needed because of time constraints.

John Talley suggested that each representative present at meeting develop a white paper list of how they use this data. This list of written benefits is due on August 29th to Mike Mahaffie and then will be submitted to Mike Jackson.

A discussion followed concerning making a presentation on the benefits of such data.

Connie Holland noted that she would like to see this as a line item in every department's budget.

GIS Coordination Council Legislation

A quick overview was given of the status of this legislation by Bert Scoglietti. Before the break, this legislation passed in the Senate but generated several amendments in the House of Representatives. It was decided at the time to ask Representative Cathcart to pull this legislation with the understanding it would be revisited in the next General Assembly.

Connie Holland advised that meetings are lined up in the coming weeks to revisit this legislation to be ready in January.

Mike commented that the overall structure makes sense and once drafts are formed they will be brought back to this group before moving forward.

A discussion was held about specifics of the amendments and who would be involved in the scheduled meetings.

There being no further business, the meeting adjourned at approximately 2:20 p.m.