

**Delaware Spatial Data I-Team
Conference Room A
State Budget Office
Thomas Collins Building
Dover, DE
1:00 p.m.
April 9, 2002**

Meeting Minutes

I-Team Members Present:

Connie Holland, Office of State Planning Coordination
Tim Westbrook, New Castle County
Mathew Laick, Sussex County
Vince Rucinski, DelDOT (for Nathan Hayward)
N.V. Raman, DNREC (for Nicholas DiPasquale)
Dick Sacher, UD/RDMS
Sandy Schenck, DGS

I-Team Members Absent:

Thomas Jarrett, State CIO
Reed Macmillan, Kent County Planning

Others Present:

Mike Mahaffie, Office of State Planning Coordination
Dorothy Morris, Office of State Planning Coordination

Welcome and Introductions

Connie Holland began the meeting shortly after 1:00 p.m. with introductions and congratulated the members of the I-Team for their working together so well.

Approval of Minutes

A motion was made by Tim Westbrook, seconded by NV Raman, and unanimously carried by all members present, to accept and approve the minutes of the January 4, 2002 I-Team Meeting.

Update: Orthophotography Project

Mike Mahaffie gave an update on the progress of the orthophotography project. He noted that all photography had been collected and that the State would soon be asked to QA/QC several test scans.

DataMIL Demonstration

Mike Mahaffie gave a brief presentation on the Delaware Data Mapping and Integration Laboratory (DataMIL) which is to be unveiled at the April 18, 2002 Delaware GIS 2002 Conference and which is an implementation tool for the I-Team.

The DataMIL is an interactive, online collaboratory established by the Delaware Geographic Data Committee (DGDC), through the Delaware I-Team, to make possible continual improvement of the maps and spatial data used by decision-makers at the federal, state, county and local government levels in Delaware. The DataMIL is focused on the Delaware Spatial Data Framework, which the I-Team was created to maintain and update.

Mike gave a demonstration of the web site (<http://www.datamil.udel.edu>) and went over some of the functions of the DataMIL. The site was created by a team that includes the state, the University of Delaware, the Delaware Geological Survey, and the US Geological Survey. It grew out of discussions between the state and the USGS about how to use local and state data to update the USGS topographic maps series and its related GIS data.

Principal GIS and web functions were created by John Callahan, of the University of Delaware Research and Data Management Services (RDMS). Tina Callahan, a Research Assistant at the University, created the graphics used in the site. The site's Discussion Forum system, which will enable the DataMIL to serve as an on-line collaboratory for the updating of GIS data, was put together and customized by Dick Sacher, of RDMS.

Mike also noted that as the site is unveiled, there will be an on-going effort to craft Memoranda of Agreement (MOAs) among the DataMIL Team, the I-Team, and the various agencies with data stewardship responsibility for the Framework data sets in the DataMIL.

County Cadastral Issues

Sussex Update

Connie Holland and Matt Laick gave a quick update on efforts to bring the Sussex County Cadastral data set fully into GIS. Connie noted that the state is working with The Nature Conservancy and the Longwood Foundation on grant funds to complete the work. Matt added that the County staff is working very hard to complete the Sussex County readdressing project and that he hopes to bring the GIS system fully on-line when that work is squared away.

County Cadastral Subcommittee

The idea of a County Cadastral Subcommittee was discussed. It is an idea that had been broached several years ago but had stalled out. With the changes in Sussex County and the imminent arrival of new Sussex data, it is felt that now is the time to start the group again.

Tim Westbrook pointed out that the I-Team should have the ability to suggest and set standards. It was suggested that a county group would be the logical group to start that work for cadastral data sets.

Sandy Schenck made a motion, and Tim Westbrook seconded the motion, that a county cadastral subcommittee forms to start that work. The motion passed unanimously. Mike Mahaffie agreed to try to schedule a meeting sometime in May (after the Statewide Conference and its attendant upheaval have died down).

“Neighborhoods” Data Sets

There was a brief discussion of using the County cadastral data to establish a data set of “Neighborhood” areas. Tim noted that that is a data set that his staff is already using. It was also suggested that that is a use of the data in Kent County as well. It was agreed that a uniform way to present such data might be a topic for discussion by the County Cadastral Group.

There being no further business, the meeting was adjourned at approximately 2:30 p.m.